



Swamy Vivekananda Vidya Samsthe (R), Shikaripura

ಕುಮದ್ವತಿ ಶಿಕ್ಷಣ ಮಹಾವಿದ್ಯಾಲಯ

KUMADVATHI COLLEGE OF EDUCATION



Aided, Permanently Affiliated to Kuvempu University, Recognised by NCTE & UGC Act 2(f), Section 12(B) & NAAC
Accredited with B Grade (2.70 CGPA)

Shivamogga Road
☎ : 08187 – 222383, 222

Shikaripura – 577 427

Shivamogga Dist
E-Mail:kumadvathibed@gmail.com

Criterion - 04 **Infrastructure and Learning Resource**



Criterion – 4.4

Maintenance of Campus and Infrastructure

Item No: 4.4.2

Systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc. are in place

Item No: 4.4.2

Any Other relevant Information **Index**

Sl No	Title of the Documents
1	Institution Policy
2	Code of Conduct
3	Energy Policy
4	Environment Policy
5	Waste Management Policy



SILVER JUBILEE YEAR
Swamy Vivekananda Vidya Samsthe (R)



KUMADVATHI COLLEGE OF EDUCATION

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2(f), Section 12(B) & NAAC Accredited with B Grade (2.70 CGPA)
Shivamogga Road **Shikaripura – 577 427** Shivamogga District
☎: 08187 – 222383, 222067 E-Mail: kumadvathibed@gmail.com

INSTITUTIONAL POLICY

FOR CAS, WORKSHOPS, PAPER PRESENTATIONS, PUBLICATIONS, LEAVE, PATENTS, RESEARCH PROJECTS, BOOK PUBLICATIONS, EXCURSION, SPORTS & CULTURAL PROGRAMMES

It is hereby informed to note that Kumadvathi college of Education has revised the scheme to sponsor faculty members for attending workshops, seminars, conferences, and symposiums, FDPs, QIPs and/or any other training programme in order to upgrade teaching, learning and research skills, which will benefit teaching and learning processes at Kumadvathi College of Education. The amount shown is for a Financial Year starts from 1st Apr and ends on 31st of March. The details of the schemes are as follows:

(1) Paper Presentations, workshops, FDPs, Symposiums, QIPs, paper publications (IEEE, Scopus Elsevier UGC/AICTE approved and indexed) & any other training programmes:

Kumadvathi College of Education

A total of Rs 25,000/- has been approved to be utilized annually with a maximum of Rs.2,500/- per faculty annually.

Terms and Conditions:

- ✓ In case if the amount reserved is found insufficient; additional amount may be sanctioned on specific recommendations and it shall be through proper channel in writing.
- ✓ If the amount is not used in any FY; the unutilized amount cannot be carried forwarded to the next FY.
- ✓ Head of institutions need to check the quality of the workshops, seminars, conferences, symposiums, FDPs and QIPs before it is forwarded in writing for clarity.
- ✓ Applications of the faculty member shall be processed through proper channel with relevant documents and copies.
- ✓ In case of sponsored QIPs, FDPs etc HODs/institution/s to sanction SCLs only.

- ✓ Prior approval is required and documents/certificate for having attended and completed the course shall be submitted to Accounts/HR through proper channel.
- ✓ The amount shown may be changed and/or withdrawn any time at the discretion of the Management.

(2) Performance Based Self-Appraisal System (PBSA) :

Every year institution also receives individual Performance Based Self-Appraisal Report of the faculty as per UGC Guidelines revised Career Advancement Scheme (CAS).

If the faculties are lagging behind to submit their individual performance based self appraisal with respect to their publication of research paper/thematic papers, book publications, and participation in seminars, They were instructed to upgrade the same within the stipulated period.

(3) Patents:

An invention relating to a product, a paper or a process that is new, can be patented. After filing the application for the grant of patent and after the examination; a report is issued; the applicant is given an opportunity to meet the objections raised in the report. The Applicant has to comply with the requirements. If the requirements of the examination report are not complied with within the prescribed period of 12 months, then the application is treated to have been abandoned by the applicant. After the removal of objections and compliance of requirements, the patent is granted and notified in the Patent Office Journal in India. (For more details you may long on to: <https://ipindia.gov.in/patents.htm>) Management is pleased to honor such faculty member/s with a clear title of patent obtained during the working tenure with Rs.20,000/- per patent. If the numbers of faculty members are more than one in a patent publication; prize amount shall be shared between or amongst the faculty members. If the faculty member/s is/are from different institute, the share of our faculty member will be given as decided by the competent authority on a proportionate basis.

Terms and Conditions:

- ✓ Faculty member should have got the patent published during tenure of service at KCE.
- ✓ HODs and Heads of institutions need to check the patent certificate and its genuineness and then only they will have to recommend for sponsorship.
- ✓ If the patent publication is sponsored by some other agencies, then the faculty is not eligible for this incentive.
- ✓ Faculty member will have to process the application through proper channel with a copy of the patent published in writing.

- ✓ Fulfilling the terms and conditions as mentioned the Indian Patents Act, 1972 is the sole responsibility of the patentee/s and strictly adhering to the norms of the Patents Act, 1972 is also the duty of the patentee/s. Kumadvathi College of Education is not responsible for any communication from Patents office. Kumadvathi College of Education will not directly communicate with patents office. Any details asked by the patent's office shall be fulfilled / submitted by the Principal Investigator and Co investigator.
- ✓ The amount shown may be changed and/or withdrawn any time at the discretion of the Management.

(4) Book Publication with ISBN:

In order to encourage writing and authorships amongst the faculty members. KCE is introducing the best practices and therefore has decided to honor the authors with a cash prize for book publication with ISBN. Authors can also submit the copy of self-publications (if any) for consideration under this scheme. If the numbers of authors are more than one; prize amount may be shared between or amongst the authors.

Terms and Conditions:

- ✓ Authors can submit a written application through proper channel with two copies of the book.
- ✓ Faculty member should have got the book published during tenure of service at KCE
- ✓ If the book is a self-publication, it will still be considered. Author can file an application with 2 copies of the books. This is subject to approval by the management.
- ✓ This is applicable only for the book publication not for the study material being given to the students or the study material written for other institutes or Universities of distance education.

(5) Sports (Indoor and Outdoor), Games and Cultural Programmes:

KCE liberally encourages Sports (Indoor and Outdoor), Games and Cultural Programmes within KCE Campus amongst the employees of KCE once in a year without disturbing the academics and classes.

Winners of the Sports (Indoor and Outdoor), Games and Cultural Programmes shall be felicitated. KCE sponsors dinner for all the employees and felicitates the winners with mementos.

Department of Physical Education and the Principal to take lead in organizing these programmes in consultation with CCA for the benefit of all employees of KCE.

(6) Excursion/Pleasure Trips:

KCE encourages excursions of not more than 24 hours including to and fro journey. Staff in charge will have to take the lead in organizing excursions in consultation with Principal. All the employees are eligible. Participating in excursion is optional. Excursion will be sponsored by KCE once in a year especially on Sundays and holidays.

(7) Leave Related Rules and Polices : (As per KCSR)

- **Earned Leave:** Subject to the provisions of rule 9, and sub-rule (2) of this rule, the maximum earned leave that can be granted to a member of the service at a time shall be 180 days. Provided that earned leave granted as preparatory to retirement shall be subject to a maximum of 300 days.
- **Maternity Leave :** (Applicable for 2 Children 180 days each under AIS (Leave rules) 1955 sub rule 18(1)) Maternity leave may be granted to a woman member of the Service with less than two surviving children on full pay up to a period of 180* days from the date of its commencement. During such period, she shall be paid leave salary equal to the pay drawn immediately before proceeding on leave.
- **Paternity Leave:** (15 days within 6 months of Child Birth as per sub rule 18 (b) only for 2 children's) A male member of the Service (including a probationer) with less than two surviving children, may be granted paternity leave by an authority competent to grant leave for a period of 15 days, during the confinement of his wife for childbirth, i.e. up to 15 days before, or up to six months from the date of delivery of the child.

(8) Our Philosophy and Values:

KCE is committed to a set of educational values based on our philosophy of equal opportunity, fair treatment and creation of a very effective motivation and performance, recognition, reward and open-door communication which facilitates meaningful exchange of ideas.

This policy is effective from **01/01/2022**. We encourage all employees to utilize opportunities and benefits of this policy.

This has been approved by the Management.

Copy FWCs for records and compliances:

To the Principal and Accounts Section



Principal
Kumadvathi College of Education
Shikaripura



Swamy Vivekananda Vidya Samsthe (R), ShikariCpura



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Shikaripura – 577 427

Shivamogga District
E-Mail: kumadvathibed@gmail.com



CODE OF CONDUCT

Kumadvathi College of Education

Address : Shikaripura Taluk, Shivamogga
District, Pin No—577427
Phone : 08187– 222383, 222067
Email Id : kumadvathibed@gmail.com
Website : www.kumadvathibed.in



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CODE OF CONDUCT Index

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Principal
Kumadvathi College of Education
Shikaripura

KUMADVATHI COLLEGE OF EDUCATION

BOARD OF MANAGEMENT



Sri. B.S. Yeddiyurappa
Founder Chairman



Sri. M.B. Shivakumar
Director



Sri. B.Y. Raghavendra
Secretary



Sri. Vijayendra B Y
Treasurer



Smt. Tejaswani Raghavendra
Director



Smt. Prema Vijayendra
Director

For Admission Details Please Contact

Dr. Shivakumar G. S. Principal

Contact No's (08187) 222383 (O), 9448929975
E-Mail : kumadvathibed@gmail.com - Web : www.kumadvathibed.in

THE MANAGEMENT

Kumadvathi College of Education is managed by Swamy Vivekananda Vidya Samsthe (R) which is running several educational Institutions Viz, D.Ed. College, P.U Science & Commerce college, High School, Primary Schools, Nursing School and many hostels is known for its selfless service and is continuously involved in social welfare and educational activities since decade, The mission of the trust is to “Do best to do the best”.

THE COLLEGE

Kumadvathi College of Education is established in the year 1997 and receiving Grant in Aid from government of Karnataka. It is permanently affiliated to Kuvempu University and recognized by NCTE. The College has been included under 12(B) and 2F of U.G.C. Act. Accredited ‘B’ Grade with 2.70 CGPA by NAAC. It is housed in a well-equipped building as per the NCTE norms. The Campus is situated in a 26 acres land adjacent to Shivamogga road, Shikaripura. It refreshes you with its scenic beauty, calm & quite environment, completely conducive for education. The college has a track record of providing good quality teacher education and gets almost 100% result and ranks every year

VISION

To educate the students to explore their potentials, do the best that they are capable of doing and become effective, humane, global teachers and useful citizens of the country.

MISSION

- Transforming the hidden potentials of the students into realities.
- To enable the students to develop a holistic personality with productive thinking.
- To enable the students to fulfill themselves with growth, happiness and satisfaction.

VALUES

- To encourage creativity, independent thinking and lifelong learning.
- To nurture and foster work, enthusiasm and exhibit diligence and sincerity.
- To provide education that is cognizant with changing demands of our society.
- To develop sincerity, responsibility and work culture.

- To provide the finest infrastructure, resources and services to enhance growth and development of every student.

STUDENTS PLEDGE

India is my Country All Indians are my brothers and sisters I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of it I shall give my parents, teachers and all elders respect and treat every one with courtesy. To my country and my people, I pledge my devotion. In their Wellbeing and prosperity alone lies my Happiness.

NATIONAL INTEGRATION PLEDGE

“I solemnly Pledge to Work with dedication to preserve and strengthen the freedom and integrity of the nation.” “I further affirm that I shall never resort to violence and that I will continue to endeavor towards settlement of all difference and disputes relating to religion, language, region or other political or economic grievances by peaceful and constitutional means”

Ragging is Prohibited

- Ragging entails heavy fines or imprisonment.
- Ragging invokes suspension & dismissal from the College.
- Outsiders are prohibited from entering the College & Hostels without permission.
- All the student teachers must Carry Identity Cards & shown them when demanded.
- The principal may visit the Classes, Hostel and inspect the rooms at any time.



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Code of Conduct for Students

1	Morning assembly is compulsory for every student teacher.
2	Discipline should be maintained and respect your teachers.
3	Action will be taken against miscreants.
4	80% attendance for theory classes and 90% attendance for Internship programme is compulsory.
5	Zero Tolerance for any type of discrimination.
6	Attendance is compulsory during Camp, competitions, seminars and functions.
7	No visitor is allowed to meet the student teachers except parents during college hours.
8	Mobile phone should be switched off or on silent mode while attending classes.
9	Student teachers coming in or going out from the collage must sign in the Entry register at the entry gate.
10	Student teachers are responsible for the safe keeping of their personal belongings like mobile phone, books, cash, ornaments etc.
11	In case of any problem like academic, family or personal problem, talk to the In-charge of Tutorial group or Guidance and Counselling Cell.
12	While visiting the college, parents are advised to meet the Principal.
13	Student teacher should wear their collage identity card daily.



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Code of Conduct for Hostlers

1	Ragging is strictly prohibited in the campus.
2	The hostel fee is to be paid biannually.
3	Mess fee will be paid monthly.
4	Hostel management will provide furniture and fittings for each room, students should bring following material <ul style="list-style-type: none">• Mattress, Blanket and 2 bed sheets• Torch, Bucket, Mug, Spoon, Glass• Lock• Sports Shoes
5	Visiting hours for parents and guests (With the permission of Warden). Sunday 9.00 a.m. to 4.00 p.m. (No one shall be permitted to meet during college hours except during emergency)
6	No overnight guests are permitted in student teachers room.
7	Student teacher should fill the leave form given by hostel warden while taking leave from hostel. Proper and full address should be written on leave forms while going on leave.
8	Student teachers should submit the leave file one day earlier of leave date.
9	The applications will be signed by the Teacher In charge and Principal of concerned Institution and Hostel Warden.
10	Student teacher should sign in the register before they leave

11	Only those students are allowed to go home alone whose parents permit them. No student teachers are allowed to go home after 4.30 p.m. alone
12	Student teachers should take permission from college Principal through warden for taking leave from hostel.
13	Proper discipline should be maintained in the hostel
14	Hostel and room should be kept clean. Hostellers will clean their rooms themselves
15	Hostellers are responsible for any damage of hostel property. Switch off the lights, fans, before leaving the room.
16	The use of electrical appliances such as Heater, Electric Iron, etc. are forbidden in any room
17	Student teachers are responsible for the safe keeping of their personal belongings.
18	In case of gross indiscipline, student teachers will not be allowed to reside in the hostel.


 Principal
 Kumadvathi College of Education
 Shikaripura



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Code of Conduct for Faculty Members

1	Motivate the student teachers and bring out the creativity / originality in the student teachers and should make he/she available for doubt clearance. Encourage student teachers asking doubts / questions.
2	Exhibit and promote patriotism, nationalism, communal harmony, religious brotherhood and fellow feeling as enshrined in the Constitution of India.
3	Show respect towards National Flag, National Anthem, and National Symbols etc.
4	Maintain peaceful and cohesive environment for fellow colleagues and student teachers.
5	Be responsible and interact positively with parents and other stakeholders in educating the student teachers.
6	The staff should take care of slow learner students and pay special attention to their needs in remedial coaching classes.
7	Abide by the rules and regulations of the institution.
8	Provide an innovative and quality education to student teachers.
9	Encourage students asking doubts / questions.
10	Take care of slow learner student teachers and pay special attention to their needs in remedial coaching classes.
11	Complete the syllabus in time and address to the academic needs of the student teachers.
12	Be punctual and must engage the full lecture and should not leave

	the class early.
13	Interact with the student teachers in a friendly manner.
14	Help, guide, encourage and assist students in their learning.
15	Be good counselors and facilitators.
16	Avoid using social Networking sites such as Facebook, WhatsApp etc. during the working hours.


Principal
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Code of Conduct for Non-Teaching

1	Remain on duty during college hours.
2	Maintain honesty, integrity, fairness in the Administration.
3	Adhere strictly to the laws and regulations of the college.
4	Deal properly and positively with staff, students and the parents.
5	Must not be absent from duty without official approval or approved leave.
6	Refrain from passing any information pertaining to college to any individual or agency.
7	Clerk should maintain college level/Department level all document files.
8	Peons/Sweepers/Lab attendants should maintain cleanliness of laboratories, class and staff rooms.
9	Peon should do all the work assigned by the Principal and other faculty members.
10	Staff should not leave the office until and unless the higher authority permits.
11	Avoid social networking sites such as Face book, WhatsApp, etc. during the working hours

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Code of Conduct for Principal

1	Provide effective academic and administrative leadership to the institution.
2	Be fair to personnel and student teachers.
3	Assume responsibility and accountability for his/her performance.
4	Maintain good moral character.
5	Not to create fake records or direct others to do so.
6	Not knowingly misappropriate, divert or use money, property or equipment committed to his/her charge for personal advantage.
7	Not reveal confidential information unless required by law.
8	Make concerted efforts to communicate to parents all information which should be revealed in interest of student teachers.
9	Encourage and facilitate staff for their professional growth and Encourage and facilitate staff for research.
10	Take initiatives for community outreach.

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Code of Conduct for Governing Body

1	Ensure decentralization and participative management in institutional practices.
2	Fulfill your lawful duties and obligations towards government with integrity and loyalty.
3	Ensure welfare of students and staff.
4	Strictly follow strategy of mobilization and optimal use of funds.
5	Respect the rights of staff and student teachers.
6	Maintain financial transparency and delivery.
7	Make utmost efforts to develop the institution in a versatile manner.
8	Keep the interest of institution above personal.
9	Take responsible action to maintain educational quality.

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Code of Conduct for Library

1	Five books will be issued to each student for a period of 8 days.
2	Ten books will be issued to each Teachers for a period of 8 10 Days
3	A Fine of Rs.1=00 per day per volume is charged for the books returned after due date.
4	Books marked as reference books will not be issued except for consultation in the library.
5	Books will be issued only on presentation of the Identity card.
6	The students are required to possess their Identity cards while inside the library.
7	Books issued from the library should be used with every care and in no case be disfigured or damaged. At the time of the issue of the book the student himself/herself must check whether the book is disfigured or damaged otherwise the student will be held responsible for the damage.
8	The loss of book should be reported to the librarian before the due date and usual fine will be charged till the book is given back. Otherwise the borrower will pay in the office double the amount of the value of the book.
9	The students are expected to maintain perfect silence in the library.
10	The library will be kept open from 10:00 A.M to 5:30 P.M. and on Saturdays from 10:00 A.M to 1:30 P.M on all working days.
11	The books will be returned at the time of collecting the Hall Tickets, failure to return the books will result in withholding of the Hall Tickets.
12	Any rude behavior with the library staff will be dealt with seriously.

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Energy Policy

ENERGY POLICY OF KUMADVATHI COLLEGE OF EDUCATION

PREAMBLE

The long-term goals of institutional energy policies include educating students and employees on environmental concerns especially planning, decision making, setting up collaborations, for sustainable energy solutions, innovations, controlled energy usage, etc. It is our collective responsibility to act against continuing deterioration of environment on which we depend. The integration of clean energy and environmental protection, will lead to a better quality of life and prosperity for future generations. The institution with its initiatives and leadership in higher education is committed to play a major role in environment protection and energy conservation. Since many years now we have implemented the Swachh Bharat Abhiyan, the most significant campaign of Government of India about environmental cleanliness and hygiene and sanitation.

The College's energy policy is framed to the Institution will thus be effective in organizing structured programs to promote awareness on the proper management and conservation of energy of those models' resource- efficient and low-carbon campuses that demonstrate practice for sustainability.

STATEMENT OF THE POLICY

Environmental Protection is a global issue that needs to be addressed collectively in society as everything is intricately interconnected. Survival of mankind not only revolves around human well-being but also on protection of the environment. Scientific progress has given man a greater confidence that has led to callous use of power and ruthless manipulation of environment.

As a responsible higher education institution, we have a policy for the protection of environment and conservation of energy. Our Energy Policy applies to the whole campus including academic, curricular, and extracurricular activities and programs of the College. It will help us to incorporate energy efficiency and environmental awareness into our daily lives. Using energy efficient measures; for example, switching off lights when not in use, minimizing waste, car-pooling, plastic free campus, promotion of use of e-vehicle and bicycles, etc.

ENERGY USAGE AND ELIMINATION OF ENERGY WASTAGES

- Tapping of renewable energy resources like solar energy, rain water harvesting etc.
- Replacement of existing conventional lighting with LED bulbs in phased manner.
- Use of energy efficient air conditioners.
- Fine tuning of temperature setting of air conditioners.
- Maximum use of natural day light for indoor lighting.
- Achieving transparency about energy use, giving importance to our own carbon footprint.

- Incorporating energy considerations into designing of all new infrastructures in the college.
- Improving resource efficiency in operations, especially for energy.
- Focusing on renewable energy systems like solar energy, etc.

GREEN CAMPUS GOALS

- Significantly improving the carbon efficiency.
- Restricting the entry of vehicles in campus.
- Promote pooling of vehicles by teachers.
- Complying with the applicable international, regional and national environmental.
- Regulations, as well as legal requirements regarding energy consumption and energy efficiency.
- Taking additional measures by reducing energy consumption.
- Follow the government measures like GREEN CAMPUS INITIATIVES in all activities of the college.
- For achieving energy efficiency, cooperate with local, national and international organizations.

CONCLUSIONS

Environmental issues have been ignored for a long time. With the realization that environment is key to development and that it has a limited capacity to provide to humans, at our college significant concern is given to the environment as we aim towards eco-friendly approaches in our activities. A holistic policy is need of the hour to address the current challenges involving all stakeholders. We need to make efforts to fulfil our obligations and responsibilities to the environment as a responsible citizen. The policy will be reviewed every year and its implementation will be strengthened continuously. As an institution of higher learning our college can play a vital role in conservation of energy and protection of environment.


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Environment Policy

ENVIRONMENT POLICY OF KUMADVATHI COLLEGE OF EDUCATION

INTRODUCTION

Life stems from our Environment: therefore, its conservation is an integral aspect of education. Managing environmental resources through optimal use is essential for sustainable development, thus the College's Environment Policy is designed to synchronize with the United Nation's Sustainable Development Goals 2030 acknowledging that protection of environment is part of the Institution's social responsibility for the survival of humanity.

This policy outlines the Institution's approach to environment protection which will be ensured through an annual environment audit, a process that comprises of a systematic, documented, periodic and objective evaluation of how well environmental organization, management and equipment are performing with the aim of safeguarding the environment and natural resources" in the functioning of the Institution and dissemination of Knowledge

Besides initiatives for Environment Protection, the Environment Policy includes Energy Management, Waste Management and Water Management which are dealt with separately taking into account the importance of each, and policies and procedures have been formulated for these topics.

POLICY STATEMENT

Kumadvathi College of Education endeavors to protect the environment by maintaining a green cover, eco-friendly campus, and creating an institutional awareness among stakeholders to make the earth a peaceful, comfortable and prosperous habitat.

OBJECTIVES

- Impart awareness about green clean campus.
- Promote & benchmark environmental protection initiatives.
- Promote use of alternative methods of energy (clean fuel, renewable resources etc.)
- Curriculum enrichment through practical experience.
- Reduce in resource use.
- Cost-cutting measures and financial savings through a reduction in resource use.
- Develop an environmental ethics and value systems in student teachers.
- Demonstrate to student teachers the applications of the concepts: environmental audits and sustainable development
- Incorporate sustainable development across all pedagogies
- Engage and share information with international environmental networks
- Introduce carbon neutrality measures at all levels of school and community.

Procedure / Organization Structure

Principal, Faculty, Students, Office and Facilities Staff are oriented on the Environmental Policy and instructed on how waste is to be disposed and make optimal use of resources.

Implementation

To ensure smooth operations and management of waste, all the rooms in the college are provided with bins for disposal of dry waste. Wet waste is disposed in bins located in the washrooms. Bins are also located in the open areas within the campus. Each day facilities staff empty all the bins, separate the waste according to reusable resources (plastic wastes pen/pencils etc., papers/assignment books, e-Waste). The waste thus separated is collected and stacked in a dedicated places. Waste is burnt, composted and disposed at regular intervals. Environment protection and awareness campaigns are held in the college as initiatives of the Science club.

Activities Conducive to Sustainability and Environmental Protection Implemented in College

1. Students observe various days of importance e.g. ozone day, environment day, earth day etc.
2. Conduct awareness campaign on land, air, water, and public health pollution and preventive measures.
3. Identify reclaimable land within the campus with green cover.
4. Engage in regular clean campus practices like waste disposal, e-waste disposal, rain water harvesting and monitoring optimal water usage
5. College clubs interact to undertake activities involving recycling, reuse, repair and refurbishing etc.
6. Eminent environmentalists are invited to share their experiences on the various dimensions of environment issues.


Principal
Principal
Kumadvathi College of Education
Shikaripura



Swamy Vivekananda Vidya Samsthe (R), Shikaripura

Kumadvathi College of Education



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Waste Management Policy

WASTE MANAGEMENT POLICY OF KUMADVATHI COLLEGE OF EDUCATION

PREAMBLE

It is incumbent on higher educational institutions, in specific **TEACHER EDUCATION INSTITUTIONS** to lead the way in promoting sustainable living. The challenges in accomplishing sustainability goals are compounded in waste management. The colleges efforts in managing its waste is guided by the **Solid Waste Management** rules and regulations released by the Union Ministry of Environment, Forests and Climate Change in 2016. Sophisticated technologies have mushroomed in recent years, that not only help in generating substantial quantities of decentralized energy but also in reducing the quantity of waste, as well as providing for its safe disposal.

FEATURES IN THE CAMPUS:

1. Waste segregation on daily basis.
2. Repair, Re-use and frequent maintenance of equipment to ensure sustainable longevity.
3. E-Waste Recycling and management.
4. Awareness programs for waste management arranged by the science clubs (campaigns, demonstrations in participating schools, community projects etc.)

Waste Management Policy Statement

KCE Waste Management Policy echoes its commitment to mitigate the environmental impacts through effective waste management and sustainable practices by converting waste into reusable resource. Through the college clubs the college strives to work towards a zero-waste campus resounding an eco- friendly ecosystem of “reduce, recycle and reuse.”

OBJECTIVES

- Segregation of waste at source.
- Reducing to minimal consumption of natural resources.
- Reducing the generation of waste.
- Reducing, re-using, recycling and recovering waste.
- Coordinating with local authorities to ensuring the effective delivery of waste services.

- Planning and reporting integrated waste models.
- Undertaking regular internal waste managing audits for continuous monitoring and assessments of various waste management practices in the college.
- Planning and implementing effective awareness programs to raise awareness among stakeholders of the impact of waste on their health, wellbeing and the environment.
- Ensuring protection of the campus ecosystem through effective waste management measures.
- Encouraging collaborations with Central and State Government Organizations and NGOs to promote sustainable practices in the campus.
- Continuous review of the college's waste management policy on a regular basis.

RESPONSIBILITIES AND ROLES

Waste management team consists of:

1. Principal
2. Faculty Coordination Member on a rotational basis
3. Facilities Technical Staff member
4. NSS Programme Officer
5. Student Members from various in-house clubs as the need arises

The team is entrusted with the responsibility of developing an action plan to ensure waste management strategies are organized and implemented optimally.

WASTE MANAGEMENT PLAN

1. Coordination and meetings among the Waste Management Team for effective implementation.
2. Regular monitoring and benchmarking of resource use and waste generation.
3. Intensive training on the pedagogy of waste management to be integrated into the Teacher Education Programme to develop waste management skills among student teachers.
4. On-going evolving and implementation of innovative strategies to reduce paper waste, plastic waste, solid waste, liquid waste, e-Waste in the campus.
5. Identifying short term and long-term targets and conservation strategies to achieve Un Sustainable Goals.
6. Initiate sustainable practices like: segregation of waste, composting for waste (Vermicomposting), and sewage treatment plan and e-Waste management.

7. Provide for and implement effective disposal methods for laboratory and hazardous wastes generated in the campus.
8. Conduct awareness programs on waste management, fire Safety, occupational safety and work ethics.

MECHANISM OF ACTION PLAN

The Waste Management Team should lay down well-defined procedures as mentioned below, that follows these indicated stages.

- a) Define the Sustainable Goal Agenda of the Academic year pertaining to Waste Management
- b) Create Implementation guidelines in the following areas:
 - Zero Plastic Campus
 - Solid, Liquid and E-Waste Management
- c) Review: Monitoring and follow-up.


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Water Management Policy

WATER MANAGEMENT POLICY OF KUMADVATHI COLLEGE OF EDUCATION

STATEMENT

Water is the fundamental requirement of life. It touches all life activities such as agriculture, domestic and all socio-economic activities. The water management policy of Kumadvathi College of Education includes all activities related to water management and usage. The water related field activities. Water is a scarce commodity and thus needs micro management to ensure it is used sustainability.

OBJECTIVES

- To provide clean, safe, reliable drinking water at all times.
- To ensure adequate water supplies to meet the needs of the KCE.
- To enable water storage and propose conjunctive management of surface and groundwater.
- To provide for ground water recharge while protecting ground water resources from overdraw.
- To increase water availability through recycling.
- To control excessive erosion and manage sedimentation/flooding/overflowing situations.
- To protect the groundwater resources from contamination.
- To maintain health of watershed vegetation, land cover, to improve filtration of point and non-point-source pollutants.
- To protect, restore and rehabilitate the flora and fauna for species protection.
- To undertake activities to sensitize student teachers about climate change.
- To enhance monitoring network and information sharing to support proper management of watersheds through community outreach.

PROCEDURE

1. The Principal along with the staff oversee the implementation of the water management policy in the KCE campus. The team visually inspect all the water outlets and usage in the campus periodically. This team ensures primarily on the regular monitoring of quality of drinking water, maintenance of water distribution system and effective utilization of the waste water.
2. The water demand, wastage of water and the quantity of the water in the overhead tanks are reviewed.

3. Regular maintenance of water tanks to be carried out to mitigate water loss or water contamination arising as a result of leaks.
4. The layout of water distribution system should be developed and mapped.
5. Expert knowledge must be harnessed to deploy newer technologies for proper use of water.
6. Productive and efficient methods should be implemented to improve the reservoir capacity and drinking water quality and these methods should be monitored and the efficiency should be evaluated.
7. The standard operating procedures should be developed and documented.

SOURCES OF WATER SUPPLIES

KCE has two sources of water supply. Borewell water is supplied to the campus from the Kumadvathi Residential School adjoining the College. The water is pumped into the overhead tank and used in the washrooms, for cleaning and gardening. For drinking purposes from the RO (reverse osmosis) water is filled in the given provision below, also bubbles are filled and placed in the water tank.

ROLES

The Water Management Team comprises of

- a. Principal
- b. Designated Faculty Staff
- c. Members

RESPONSIBILITIES

1. Conduct meeting and review the policy.
2. Conduct the water audit and monitor the water levels.
3. Measures to be taken to improve the water quality.
4. Quantify the water demand and wastage of water.
5. Review of project proposals in the area of water conservation system or waste water recycling which would be beneficial for preserving the water management in the College.
6. Conduct workshops and seminars for providing the awareness for saving the natural resource and reduce the wastage of water to students and stakeholders.


Principal
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Kumadvathi College of Education
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